



planning consultants

APPENDIX D

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APPENDIX 1

Retailer Reference Manual

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Local Contacts

Ambulance	000
Fire	000
Police - Emergency	000
- Penrith	4721 9444
Nepean Hospital	4734 2000
Nepean Private Hospital	4732 7333
Centre Management	4737 9800
Security	0414 905 617

The alarm for After Hours Security is monitored by Security. All incidents should be reported to Centre Management in the first Instance.

Australian Gas and Electricity	131 909
Telstra Emergency	132 255
Electricity Emergency	
- Intergral	131 909
- Energy Australia	131 388
- Country Energy	132 080
Hot Water Emergency	131 404
Sydney Water	132 090

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Retailer Phone & Fax Numbers

RETAILERS	Phone	Fax	Phone	Fax
Spotlight	1	4733 7407	4733 3650	Barbara
Sewing Machine Warehouse	020	4721 3332	4721 0718	Margaret or Lou Grech
Aquamart	4a	4737 8840	4737 8878	Simon
Parrabey Carve & Grill	5a	4737 8303	0	Izzet Comertpay
Spectrum Furniture	290	4737 9188	4737 9288	Co Luu / Kiet Lam
Kleenmaid	6a	4733 4822	4733 5798	Athena
Sleepy's	6	4733 3330	4733 3339	Garth or Sandy Olsson
Forty Winks	8	4737 9300	4737 9311	Julian Thombs
Panatech	9c	4733 6410		Michael
Bing Lee	10	4733 7502	4733 7801	Alan Chiu / Khang Ly
Beacon Lighting	11	4733 5922	4733 5944	Bryan
Kitchen Connection	12a	4733 5782	4733 5798	Sam Costarella
Deco Rug	12	4737 8611	4737 8622	Sandra
The Outdoor Furniture Specialists	13	4733 5833	4737 9465	Ken
Anaconda	14	4733 0250	4733 0731	Ben
Sleep City	18	4733 6881	4733 8713	Denise Peters
Everyday Living	19	4737 9133	4737 9144	Mandy Collingburn
Snooze	22+22a	4733 7911	4733 7944	Adam Matthews
Boots Great Outdoors	25	4733 5744	4733 5788	Brett Clarke

Centre Management Staff

Glynnis Chillemi 4737 9800
Administration

Lucy Carpenter 4737 9800
Marketing Executive

Anthony Robards 4737 9800
Operations Manager

Security – Mark El Ali 0414 905 617
Duty Mobile

Centre Management Office Hours

Monday to Friday 9.00am – 5.00pm

During these hours, full centre management facilities are available.

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Trading Hours

The core trading hours for the shopping centre are as follows:-

Monday	9.00am to 5.00pm
Tuesday	9.00am to 5.00pm
Wednesday	9.00am to 5.00pm
Thursday	9.00am to 9.00pm
Friday	9.00am to 5.00pm
Saturday	9.00am to 5.00pm
Sunday	10.00am to 5.00pm

Public Holiday trading, when applicable, is between the hours of 10.00am to 4.00pm

All retailers are expected to trade these hours to the fullest, unless Lease specified.

Staff Access to the Centre

After hours access to the centre can be arranged through Centre Management

Centre Rules

The following are the Centre Rules effective as at the commencement date of your lease. The Centre Rules form part of the lease and may be amended by the Landlord at any time in accordance with the lease.

If a Centre Rule requires the Tenant to obtain the Landlord's consent, then Landlord may give or withhold any consent in its absolute discretion and in giving its consent, the Landlord may impose any conditions the Landlord considers appropriate and the Landlord may withdraw its consent (by notice to the Tenant) at any time and for any reason.

The Centre Rules apply to the maximum extent permitted by law.

Note:

1. The Tenant includes the Tenant's employees, agents, customers, contractors, invitees and any other person claiming under the Tenant. It follows that if a rule requires the Tenant to do (or not do) something, the Tenant must ensure that its employees, customers etc do (or refrain from doing) that thing;
2. The Centre Manager means the person the Landlord nominates as the manager of the centre;
3. Where the context permits, the Landlord includes the Centre Manager; and
4. Words beginning with capital letters that are defined in the lease have the same meaning in the Centre Rules.

Rule 1 - Contact Point

- 1.1 The Tenant must advise the Landlord of the Tenant's contact address and telephone number in case of an emergency. The Tenant must immediately advise the Landlord of any changes to these details. (see Retailer Information Sheet page)

Rule 2 - Security

- 2.1 The security of the premises and the Tenant's property is the Tenant's responsibility. The Tenant must keep the premises and the Tenant's property safe and secure, and protect them against theft and malicious damage, at all times.
- 2.2 The Tenant must lock or securely shut all doors and openings when the premises are unoccupied.
- 2.3 The Landlord may enter the premises at any time for any purpose concerning the security of the premises or the centre.

Rule 3 - Hours of Opening and Closing:

- 3.1 The Tenant must trade during the centre's core trading hours unless otherwise provided in the lease.
- 3.2 The centre's trading hours will be the hours prescribed by the Landlord from time to time during which the centre is open for trade.
- 3.2.1 If the Tenant trades or accesses the premises outside the centre's trading hours with the Landlord's consent, the Tenant may incur (and must pay) after hours outgoing charges in accordance with the lease.

- 3.3 The Tenant must not trade from the premises at any time prohibited by law. C
- 3.4 The Landlord may close or lock any doors or openings to the centre outside the centre's trading hours as it considers appropriate or as otherwise required by law. D
- 3.5 If the Tenant requires access to the centre outside the centre's trading hours, (eg: stock delivery, stocktake, refurbishment or function) then a written request for after hours access must be made to the Centre Manager at least 48 hours before the access is required. (see After Hours Application on page) The Landlord may deny access if this rule is not complied with. E
- 3.6 The Landlord may close all or any part of the centre at any time if the Landlord considers it is necessary for the safety of the centre or any person in the centre (eg: bomb scare or riot). F

Rule 4 - Keys

Any key, access device or security code given by the Landlord to the Tenant must be kept in the Tenant's possession. The Tenant must not give keys, access devices or security codes to any person. In particular, the Tenant must not:

- a) give keys, access devices or security codes accessing the centre to any person who does not have their own key, access device or security code. K

The Tenant must not copy any key, access device or security code.

If the Tenant misplaces or damages a key, access device or security code, the Landlord may replace or repair that device at the Tenant's cost. L

When the lease ends, the Tenant must immediately destroy all security codes and return all keys and access devices to the Landlord. M

Rule 5 - Marketing and Promotion

- 5.1 The Tenant must co-operate with any marketing or promotion of the centre carried out by the Landlord, including participating in any centre 'gift voucher' program established. O
- 5.2 The Tenant must co-operate with the Landlord in promoting the use of any trade names or logos connected with the centre. P
- 5.3 The Tenant must not, without the Landlord's prior consent, use the centre's name or logo in connection with the Tenant's business. If the Landlord consents to the Tenant using the centre's name or logo, when requested by the Landlord or otherwise when the lease ends the Tenant must immediately cease using the centre's name or logo and cancel any registration adopting the centre's name or logo. (For correct centre branding, please refer to the branding disk at the back of this manual) Q
- 5.4 The Tenant must not, without the Landlord's prior consent: R
 - a) carry out any in-store promotions that will or may affect customers in the common areas or other occupants of the centre; T
 - b) use or sell helium filled balloons in the centre. If the Landlord gives its consent, then the Tenant must pay for the Landlord's costs of removing all balloons from the centre; U
 - c) distribute any leaflets, brochures, flyers, pamphlets or other advertising material from the common areas. If the Landlord gives its consent, then the material must be of a professional standard and its distribution may only take place immediately outside the main entry of the premises; nor V
 - d) use any picture or likeness of the centre or the premises for an advertisement (except as the Tenant's address or place of business). W

- 5.5 If the Tenant, with the Landlord's prior consent, changes its trading name then the Tenant must pay to the Landlord all the costs associated with altering the centre's directory boards and other centre signage.

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Rule 6 - Standard of Premises

- 6.1 The Tenant must obtain the Landlord's consent before doing anything that affects the quality or standard of the premises and its presentation.
- 6.2 The Tenant must comply with the Landlord's reasonable requirements regarding the standard of design, quality, style and appearance of:
- a) fixtures, fittings, equipment, lighting, facilities and displays (inside or outside the premises);
 - b) food court utensils and furniture used in the common areas (if the premises are located in a food court); and
 - c) anything on or visible from the outside of the premises (eg: a sign, window blind or awning).
- 6.3 The Tenant must ensure at all times that the following items are not visible from the retail floor space of the premises:
- a) stored items;
 - b) garbage; and
 - c) items to be delivered.
- 6.4 The Tenant must provide or otherwise make available to the Landlord a copy of the 'as built' drawings for the current fit out of the premises.

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Rule 7 - Displays and Lighting

- 7.1 The Tenant must keep the premises and the display windows adequately lit during the centre's trading hours and at any other times the Tenant is trading from the premises. The Tenant must immediately replace or repair any light fittings which are not functioning properly.
- 7.2 The Tenant must not display any stock, produce, material or signage from the premises that may be considered offensive or indecent to the general public.

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Rule 8 - Signs

- 8.1 The Tenant must not, without the Landlord's consent, place, use or erect any sign, flag, banner, light, name, awning, canopy, advertisement or any other thing:
- a) on the outside of the premises (including the shopfront); or
 - b) where it may obstruct the visual presentation immediately inside the entry to the premises.
- Subject to the remaining provisions of this Rule 8, the Landlord's consent will not be unreasonably withheld to signs stating the Tenant's name and business if, in the Landlord's opinion, they are of a standard in keeping with a high class shopping centre.
- 8.2 The Tenant must not use or display any:
- a) handwritten signs, advertisements or ticketing inside or outside the premises;
 - b) sign writing (even of a short term or temporary nature) on the shop front; or
 - c) advertising, signage or other medium which uses the words 'Closing Down', 'Closing Down Sale', 'End of Lease', 'Tenant Vacating' or like expressions.

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Rule 9 - Noise and Odors

- 9.1 The Tenant must not spruik, play any music or otherwise make any sound (whether through the use of radio, television or any other equipment or otherwise) that can be heard from outside the premises.
- 9.2 The Tenant must not create, permit or allow any offensive odors to occur in or escape from the premises.

Rule 10 - No Electronic Games or Equipment

- 10.1 The Tenant must not have any electronic games, vending machines or similar equipment in the premises unless permitted by the lease.
- 10.2 The Tenant must not operate flashing or turning lights in the premises.

Rule 11 - Cooling and Heating of Premises

- 11.1 The Tenant must not, without the Landlord's consent, use any equipment or devices for cooling or heating the premises other than those supplied by the Landlord.

Rule 12 - Food Preparation and Cooking

- 12.1 The Tenant may only prepare or cook food in areas installed and permitted by the Landlord for that purpose.
- 12.2 The Tenant must comply with all laws and manufacturers' recommendations when using any equipment and utensils for the preparation or cooking of food.
- 12.3 If food is prepared or cooked on the premises, the Tenant must:
- a) clean all filters and canopies at least once every month;
 - b) clean all extraction ducts at least once every 6 months; and
 - c) undertake calibration testing of thermostatic controllers on deep fat fryers at least annually, or such shorter period of time as required by law. The Tenant must provide to the Landlord evidence of compliance with this rule within 7 days of each particular compliance and from time to time when requested by the Landlord.

Rule 13 - Cleaning

- 13.1 The Tenant must, at the Tenant's expense, clean and keep clean:
- a) the premises;
 - b) the shop front; and
 - c) the common areas within one metre from the shop front or entry to the premises.
- 13.2 The Tenant must immediately clean any spillage in the premises, or on the common areas near the premises caused by the Tenant or by a customer of the Tenant.
- 13.3 The Tenant must not place or store rubbish or goods outside the premises.
- 13.4 The Tenant must keep the premises free of all rodents, vermin, insects, pests, birds and animals and, if required by the Landlord, employ pest exterminators approved by the Landlord for that purpose at the Tenant's cost. Any pest extermination must be undertaken outside the centre's trading hours and with prior notice to the Landlord.

Rule 14 - Use of facilities

- 14.1 The Tenant must only use facilities (eg: toilets, sinks, basins, drains, plumbing and centre rubbish bins) in the premises and the common areas for their proper purpose.
- 14.2 The Tenant must not deposit any rubbish or foreign material in any of the facilities.
- 14.3 Tenant must service, regularly empty and keep in thorough state of cleanliness and good repair all grease traps servicing the premises.

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Rule 15 - Services

- 15.1 The Tenant must not interfere with the operation of, and obey the Landlord's requirements concerning, services (eg: air-conditioning, elevators and smoke detectors) supplied by the Landlord.
- 15.2 If the Tenant activates any of the services to the premises (eg: smoke detectors or fire alarms) the Tenant is responsible for any charges that result.

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Rule 16 - No Dangerous Behaviour

- 16.1 The Tenant must not do anything in the premises or the centre that is, or is likely to be, dangerous to anyone.
- 16.2 The Tenant must promptly tell the Landlord of any accident to or problem with any services or facilities that need repair particularly if the Tenant is aware, or ought reasonably to be aware, that there may be a danger or risk to the premises, the centre or any person.

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Rule 17 - Use of Common Areas

- 17.1 The Tenant must not, without the Landlord's consent, use or obstruct any part of the common areas for any:
 - a) business or commercial purpose;
 - b) display or advertising; or
 - c) other purpose prohibited by the lease or by law.

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Rule 18 - Delivering Goods Using Trolley

- 18.1 The Tenant must only use the delivery areas of the common areas at the times approved by the Landlord.
- 18.2 The Tenant must ensure that any trolley used for carrying goods has rubber wheels and does not mark or damage the floor of the centre and makes minimal noise.
- 18.3 The Tenant must pay the Landlord the cost of any damage caused by the use of its trolleys.

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Rule 19 - Car Parking

- 19.1 The Tenant must immediately on request give to the Landlord the name, make and registration number of each vehicle owned or regularly used by:
- a) the Tenant in connection with the premises; or
 - b) the Tenant's employees who work at the premises
- The Tenant must notify the Landlord of any change to these details within 5 days after the change occurs.
- 19.2 The Tenant must not park nor permit the Tenant's employees to park in any part of the centre not designated by the Landlord for tenant parking.
- 19.3 If the Tenant or any of the Tenant's employees park in any part of the centre not designated by the Landlord for tenant parking, the Landlord may impose a fine on the Tenant for an amount the Landlord considers appropriate for a breach of these parking restrictions.

Rule 20 - Equipment

- 20.1 The Tenant must not bring or install any machinery, plant or equipment in the premises or the centre without the Landlord's consent.
- 20.2 The Landlord does not consent to any machinery, plant or equipment that may cause any structural or other damage to the floors or other parts of the premises or the common areas or nuisance (including noise or vibration) to any occupier of the centre.
- 20.3 If the Landlord does provide its consent under this rule, then:
- a) the Tenant must give the Landlord at least 2 days notice before the machinery, plant or equipment will be brought into the centre or the premises; and
 - b) the Tenant must comply with the Landlord's directions concerning the routing, installation and location of the machinery, plant and equipment.

Rule 21 - Elevator, Escalator and Travelator Rules

- 21.1 The Landlord may issue any direction about using any elevators, escalators or travelators in the centre. The Tenant must obey these directions at all times.
- 21.2 If there is a goods elevator in the centre, the Tenant must only move bulk or quantity goods and equipment between levels in the centre in the goods elevator.
- 21.3 If there is an elevator in the centre that the Tenant wants to use when the centre is closed (other than a goods elevator), the Tenant must give the Landlord at least 24 hours notice. The Landlord will endeavour to make the elevator available for the Tenant's use at the Tenant's cost.
- 21.4 If there are any travelators in the centre the Tenant must fit all of its trolleys with at least one set (2 wheels) of automatic travelator brake wheels.

Rule 22 - Rubbish

- 22.1 The Tenant must not burn any rubbish or any other material in the premises or any part of the centre.
- 22.2 The Tenant must place all rubbish and other like material from the premises in the receptacles nominated by the Landlord for rubbish of that type, and make sure the rubbish is removed regularly from the premises.
- 22.3 The Landlord may give the Tenant directions from time to time regarding the removal of rubbish. If the Tenant does not comply with the directions then the Landlord may undertake the rubbish removal at the cost of the Tenant.

- 22.4 Cooking oils must only be disposed of in the receptacles provided for this purpose. Failure to comply with this rule may result in prosecution under State legislation. Any costs arising from a breach of this rule must be paid by the Tenant.

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Rule 23 - Smoking

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- 23.1 The Tenant must not:
- a) smoke in the premises or the centre; or
 - b) permit the Tenant's employees or customers to smoke in the premises or the centre.

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Rule 24 - No Auctions

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- 24.1 The Tenant must not conduct any auction, liquidation (unless a stock liquidation sale in the normal course of its business) or fire sale in or from the premises.

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Rule 25 -Loading Dock and Service Yard

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- 25.1 The Tenant may only use any loading dock or service yard, designated by the Landlord for the Tenant's use, for receiving or delivering goods at times designated by the Landlord from time to time (and in compliance with any local government by-laws or regulations).

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- 25.2 The Tenant must ensure that the loading docks and service yards are not used to:
- a) store goods; or
 - b) park vehicles other than when receiving or delivering goods.

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Rule 26 - Keeping Common Areas Clear

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- 26.1 The Tenant must keep the common areas clear at all times. In particular, the Tenant must not trade from outside the Premises or display merchandise outside the premises in any common areas. If the Tenant does not comply with this rule, the Landlord may remove any offending item without notice at the Tenant's cost.

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Rule 27 - The Tenant Must Obey Fire Regulations

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- 27.1 The Tenant must not:
- a) store or use flammable or explosive substances in the premises, except as required in the normal course of the Tenant's business and with the Landlord's consent; nor
 - b) cover or obstruct any:
 - I. service duct, fire door or escape, fire prevention device (including hose reels and sprinklers) or other service either in or outside the premises; or
 - II. thing that allows light into, or ventilation of, the premises or the centre.
- 27.2 The Tenant must:
- a). maintain and keep all fire sprinklers, emergency lighting, exit signs and fire fighting equipment in working order at all times and provide the Landlord with evidence of such maintenance when requested;
 - b). observe and obey all fire or emergency drills; and
 - c). ensure that it and its employees are fully aware of the centre's safety and emergency procedures.

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Rule 28 - Danger or Risk to Person or Property

- 28.1 The Tenant must immediately inform the Landlord of any actual, potential or perceived risk or danger (eg: bomb threat, fire, liquid spill or leak) to any person or property in the centre of which it is aware. D
- 28.2 The Tenant must immediately obey the instructions (including a requirement to vacate the premises) of the Landlord, and if applicable, the police or the fire brigade or other emergency authority, if there is any actual, potential or perceived risk or danger to person or property. The Tenant must not re-enter the premises or the centre unless the Landlord or the police or fire brigade or other appropriate authority advise the Tenant it is safe to do so. E
- 28.3 The Tenant must, on an annual basis (or such lesser period of time prescribed by the Landlord or any statutory or governmental authority): F
 - a) provide the Landlord with details of any hazardous goods stored or which may be stored in the premises and proof that the storage of such materials is and has been in accordance with the law; and G
 - b) provide the Landlord with copies of service and maintenance reports and details of compliance with all occupational health and safety regulations in relation to any cooling towers or similar equipment. H
- 28.4 The Tenant must comply with all occupational health, safety and welfare regulations that apply to the premises and the Tenant's business. The Tenant must, within 24 hours of receipt of any notice (including but not limited to notices with respect to food handling and hygiene) advising of a breach or potential breach of the regulations, provide a copy of that notice to the Landlord. To avoid unwanted publicity for the centre, the Tenant agrees that the Landlord may liaise with the relevant authority to assess the extent of the problem and determine the course of action that should be adopted to rectify the problem. The Tenant must cooperate with the Landlord's requests in this regard. I

Rule 29 - Delivery Trolleys

- 29.1 The Tenant must not use or permit the Tenant's customers to use any delivery trolley: J
 - a) That does not belong to the Tenant; or K
 - b) as a rubbish receptacle or for storing, displaying or transporting stock. L
- 29.2 The Tenant must ensure that any delivery trolley it provides for the use of its customers does not mark or damage the floor of the centre and makes minimal noise. All delivery trolleys must have rubber wheels. The Tenant must pay to the Landlord the cost of any damage caused to the centre by its delivery trolleys, which cost will also include any damage caused by contractors who return or collect the delivery trolleys. M
- 29.3 The Tenant must: N
 - a) Obey or procure its contractors to obey any directions the Landlord may issue relating to the route through the common areas for the return of trolleys; and O
 - b) Ensure that its trolleys are kept clean, dry and in a good working condition at all times. The Tenant must prevent the dripping of water on the enclosed common areas of the centre when the trolleys are being returned to the premises. P

Rule 30 - Recycling

- 30.1 The Tenant must participate in any recycling program adopted by the Landlord for the centre.

Rule 31 - Compactors

- 31.1 If there are compactors at the centre:
- a) The Tenant must not use any compactor without the Landlord's consent and until trained by the Landlord in the use of the compactor;
 - b) The Tenant must not use any compactor for a purpose other than the disposal of rubbish generated through the normal course of the Tenant's day to day business from the premises. Under no circumstances may a compactor be used for the disposal of shop fittings or rubbish generated from fit out, refurbishment or other works to the premises; and
 - c) The Tenant must compact all rubbish the Tenant takes to the compactor and not leave the rubbish to be compacted by others.

Rule 32 - Work Permits

- 32.1 The Tenant must obtain from the Landlord a works permit at least 48 hours before beginning any work in or to the premises and otherwise comply with the Landlord's guidelines regarding carrying out works within the centre.
- 32.2 As part of the permit approval process the Landlord may require the Tenant's contractors to be approved and inducted and require the provision of a satisfactory job safety analysis and work method statement.
- 32.3 If the work in or to the premises cannot be carried out without interrupting the centre's fire safety equipment (eg: sprinklers), the Tenant must obtain from the Landlord a fire impairment permit when obtaining a works permit.
- 32.4 The Tenant must not:
- a) Commence work in the premises unless the Landlord has provided a signed permit;
 - b) Commence work in the premises until proof of all relevant insurances as required by the lease have been provided; or
 - c) Conduct work in the premises during the centre's trading hours without the Landlord's consent. If any work (eg: work to exterior bulkheads, roller grilles, hampers or signage needs) must be completed outside the centre's trading hours, the Tenant must pay any costs associated with keeping the centre open (eg: security and lighting).

Rule 33 - After Hours Functions

- 33.1 The Tenant must not hold any after hours activity, promotion or function in the premises without the Landlord's approval which must be sought in writing at least 48 hours before the relevant activity.
- 33.2 If approved by the Landlord, the Tenant must pay any costs associated with keeping the centre open (eg: security or lighting).

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Rule 34 - Entrance Conditions

34.1 The Tenant:

- a) agrees that the Landlord may impose conditions on any person's entry into the centre (including conditions relating to conduct, dress code or prohibiting certain items from being brought into the centre); and
- b) must comply with any notice of such conditions of entry.

Rule 35 - Breach of Rule

- 35.1 If the breach of any Rule by the Tenant results in the Landlord incurring a cost, expense, fine, penalty or charge then the Tenant must pay or reimburse the Landlord on demand for the amount of that cost, expense, fine, penalty or charge.

Security

It is necessary and essential to secure the centre each evening. The car parks and doors to the centre are locked at 5.30pm, 9.30pm on Thursdays.

The doors to the car park open again at 7.30am. The centre security alarm is monitored by Roden Security.

Please note the following:

- i. If the nature of your business requires you to have access into the centre outside these hours on a regular basis, would you please fill in an After Hours access form (please see After Hours Application on page 36).
- ii. Should you ever need after hours access for promotional set-up purposes, etc., you are able to gain access, however you must contact Centre Management 24 hours prior and submit an After Hours Access Form.

**** Any issues within the Centre which may require the attendance of a Security Officer, should be channeled through Centre Management first, as we can quickly alert the Operations Manager. ****

For contact regarding security incidents after hours, please contact security on 0414 905 617.

Whoever closes your shop for the day should check the following:

- All persons are out of the shop.
- Stockrooms and other areas to ensure there is nothing likely to cause fire.
- All taps are off and the sink is clear of items.
- Any heating and other appliances are off.
- Cash is secured.
- Front and rear door (if any) securely locked.

Every retailer must provide Centre Management with the name and telephone number of AT LEAST TWO after hours contacts, to enable quick and easy contact in the event of an emergency.

Ensure your own premises are adequately secured.

IF YOUR KEYS AND AFTER-HOURS CONTACTS CHANGE, PLEASE ADVISE THE CENTRE MANAGEMENT OFFICE IMMEDIATELY.

Every six months a form will be provided by Centre Management seeking up to date information as regards to key holders, after hours contacts, etc. Please ensure the prompt return of this form.

Please Note: Centre Management does NOT hold duplicate shop keys.

SHOPLIFTING

What is Shoplifting? It is STEALING and it does not differ in any way from any other form of theft, except that it entails stealing from a shop, as the term implies.

Shoplifting is costing retailers millions of dollars per annum and is on the increase!

You can effectively reduce your losses by concentrating on:-

1. Prevention
2. Detection
3. Apprehension

Prevention

- Affix tickets to merchandise securely.
- Staff vigilance, care and common sense are paramount.
- Do not leave your section unattended.
- Good housekeeping discourages shoplifting.
- Keep customers in view at all times.
- Serve children as quickly as possible.
- Keep cash register drawer closed between transactions.
- Watch for prowlers in unauthorised areas, ie. stockrooms, etc.
- Do not leave merchandise lying around unnecessarily.
- Watch customers carrying merchandise around.
- Watch groups of shoppers carefully.
- Be alert for diversions that distract you and attract the shoplifter.
- Acknowledge all customers.
- Familiarise yourself with stock on display.
- Clearly display anti-shop stealing posters.
- Ensure doors to stockroom/staff areas, always remain locked.

Detection

- People who stand around rest rooms, stockrooms or stairways.
- The person who glances around, rather than at the merchandise.
- Customer who refuses to be waited on.
- Hands - they do the stealing.
- Customer who is unusually nervous.
- The person wearing a loose overcoat and bulky clothing, especially in hot weather.
- People who might pose as tradesmen, particularly in unauthorised areas.
- Those carrying items to conceal merchandise, shopping bags, boxes, etc.
- People attempting to switch tickets or tear off price tags.
- People wheeling baby carriages, these may conceal stolen goods.
- Bags, newspapers, placed on the counter to remove merchandise.

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Apprehension

A civilian has a power of arrest under section 352 subsection 1 of the Crimes Act 1900 (NSW) - Providing the person is found committing the offence.

Four Basic Rules to remember:-

1. Be certain: To avoid the risk of possible civil litigation, a good rule to follow when apprehending a shoplifter is:
 - i. Be sure the person is in possession of the merchandise which has not been paid for, and where it is concealed.
 - ii. Be sure of what is stolen.
 - iii. Suspect must have been under constant observation.
 - iv. Be sure suspect has not replaced or disposed of the merchandise.
2. Management or nominated member of staff should be informed immediately a customer becomes suspect.
 - i. The apprehension should always be carried out by a senior or nominated person, in the presence of a witness - always call police.
 - ii. No apprehension should be made until suspect has left the store.
3. Never accuse a person either directly or indirectly of shoplifting.
 - i. A good approach to stopping a suspect is to speak to them and identify yourself. Then say; "I believe you have some merchandise on your person/in your bag, which you may have forgotten to pay for."
 - ii. "Would you mind coming back to the store to straighten out the matter?"
 - iii. Never touch the person, it may be construed as intimidation or roughness.
 - iv. Be sure the customer has no intention of paying for the article.
 - v. Do not remain alone in any secluded area or office with a suspect.
 - vi. Do not search any suspect.
 - vii. Please contact Centre Management if you have apprehended a shoplifter.

POLICE ASSISTANCE

If Police assistance is required, the following procedure applies.

1. Contact 000.

2. This method is to be used under the following circumstances:

- When offenders are held, eg. shoplifting, willful damage, etc.
- Youths causing trouble
- Thefts
- Burglary
- Robbery / armed robbery
- Assaults

and any other normal incident requiring police attendance.

3. Information to give police will be:

- Your name and address
- Your telephone number
- Brief account of the incident (eg. "I am holding one 17 year old male for shoplifting/assault, etc." or "I witnessed a theft/assault/robbery, etc.")
- Description and details of person is as follows:
 - Male/Female
 - Height
 - Approximate age
 - Ethnic appearance
 - Clothing (headgear, upper body, lower body, footwear)
 - Is person known to staff or victim?
 - Distinguishing features, scars, marks or tattoos
 - Direction of travel
 - Description of vehicle (make, type, colour, registration)
 - Description of any weapons involved (knife, stick, firearm, etc.)
 - Any other relevant information

4. We request that the above procedures are followed by your staff and staff of all stores at Supa Centa Penrith to ensure maximum efficiency. Other methods of contacting police should not be used.

It is the police objective to attend to incidents occurring in the community as promptly as possible. This is best achieved by following a systematic, coordinated approach to the appropriate call out procedures and by staff prepared to furnish the details mentioned in paragraph 3. Your assistance in disseminating this information will enhance the effective and efficient operations of police attendance in the future.

5. Please contact Centre Management any time police have been called to attend to an incident in your store.

Casual Leasing

Throughout the centre there are a number of prime locations which are available to lease either on a daily or weekly basis.

Various reasons exist for retailers to take a casual lease, for example, prior to any seasonal event, ie. Mothers Day, Christmas, etc. You may wish to promote a new line of merchandise or perhaps you may wish to have a mall trade to use as an awareness promotion, advising customers of your presence in the centre and the location of your tenancy which may be in a different area of the centre.

Most of all, a casual lease gives a retailer the opportunity to stimulate sales when they see fit.

Centre retailers pay 50% of the rate to which outside companies pay for a casual lease within the mall.

Over Lease Line Merchandising

No retailers are permitted to trade beyond their lease line.

All bookings should be made through Glynnis Chillemi at Centre Management on (02) 4737 9800.

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Charity Events

From time to time we receive requests from retailers for permission to hold charity events. Whilst we generally do not charge Casual Leasing rates for these events, we still require a signed agreement from the charity, along with a copy of their current Public Liability Insurance policy in the sum of \$20 million.

Signage

Hand written signage is not acceptable unless it is on professionally printed price cards or similar and approved by Centre Management.

Centre Management can provide contact numbers for sign writers whose rates are quite reasonable

Canvassers/Charity Groups

Centre Management actively promotes the centre as a source for fundraising activities, but limits charity groups, service organisations, sporting clubs, etc., to one organisation at a time within the centre.

Each group will have a designated area to operate from and canvassing retailers is not allowed unless prior arrangements have been made with Centre Management. They will then be issued with a letter of authority.

If you observe any person requesting donations without authority, please advise Centre Management immediately.

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Insurances

It is prudent for all Supa Centa Penrith retailers to organise policies for at least the basic covers detailed below.

Public Liability (Public Risk) Insurances

Insurance to persons, damage to property, of others.

Your lease requires that you have cover, as occupier of the premises, and operator of a business for a sum insurance not less than \$20 Million in respect of the above (or any other value specified in the lease of the tenancy).

It is essential to extend the policy to cover your liability as a tenant for damage to the property of the landlord. This is termed the Tenants Liability extension. The policy should also be endorsed to protect goods sold liabilities, particularly if you are selling food or drink.

Workers Compensation

Please familiarise yourself with the New South Wales Government's "Work Cover" legislation in accordance with the Accident Compensation Act 1 with regards to Workers Compensation.

Fire & Extraneous Perils Insurance

This insurance should cover all contents and include stock, equipment, plant, fixtures and fittings and all merchants improvements for replacement value.

It is important to ensure adequate protection and that the standard Fire Policy be extended to cover all Extraneous Perils, particularly sprinkler leakage (if applicable), storm and water damage, impact damage, explosion, malicious damage, etc.

Burglary Insurance

This policy can cover loss of, or damage to, your contents following forced entry upon your premises.

Money Insurance

Covers loss of money in transit to and from the bank or whilst on your premises or in a safe.

Plate Glass Insurance

Your lease requires that you arrange plate glass policy covering all internal and external glass within your premises. This policy should be extended to cover sign writing, shopfronts and frames, damage to stock, cost of temporary shuttering, etc.

Machinery Breakdown Insurance

If you operate motor driven equipment you should consider Machinery Breakdown Insurance. As an alternative the Fire Policy can be extended to provide a Limited Fusion Cover, ie. "burning out" of motors only.

Water Damage

In accordance with your current lease agreement our insurance policy only covers the actual roof, anything below the roof line is the responsibility of the tenant. Therefore any damage to your ceiling and below is totally your responsibility.

Other Insurances worth consideration are:

Spoilage - damage to stock as a result of machinery breakdown.

Fidelity Guarantee - Embezzlement or misappropriation of money or goods by employees.

Information Sheet

As soon as possible after occupancy, it is requested that the information sheet on page 48 be completed and forwarded onto Centre Management for their records. Any change to this information should be immediately notified to Centre Management.

Cleaning

Please contact Centre Management immediately if you notice any spillage in the common areas, so that a cleaner can attend as soon as possible.

The centre's cleaners are not available to assist retailers with individual store cleaning or for "hanging posters" etc.

Each store is responsible for the cleaning of their shop fronts and shop front signage.

Rubbish Removal

A compactor is located in the service/delivery area behind Building 1.

The compactor is for cardboard and paper goods only.

ONLY THOSE PEOPLE WHO HAVE BEEN TRAINED AT THIS SITE BY WASTE RESOURCES IN THE USE OF THE COMPACTOR ARE PERMITTED TO OPERATE THE MACHINE.

If the compactor is full or not working, please inform Centre Management or the cleaner.

Please Note:

- i. It is YOUR responsibility to take YOUR rubbish at all times to the compactor.

THIS PRACTICE WILL BE STRICTLY POLICED.

If you are not qualified to use the machine, neatly stack the rubbish near the machine.

- ii. Under NO CIRCUMSTANCES is the rubbish to be left out at the front of your shop or in the rear service corridors. (Rear service corridors are designed for access and fire escape purposes, and must be left completely clear and free of obstructions at all times).
- iii. Shop refuse (inclusive of vacuum dust) is definitely not to be placed inside the rubbish receptacles meant for public use in the malls.

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Lost and Found**Lost Children**

If a lost child is brought to your attention, please phone Centre Management immediately so we can take the appropriate steps to reunite the child with his/her parents/guardians.

Lost and Found Items

If lost goods are brought to your attention, please notify the Centre Management office, confirming where the goods were found and a description of the goods and any other information which may lead to the person who lost the goods. Once doing so please arrange for the goods to be brought to the Centre Management office.

Many people call the Centre Management office regarding lost property, if we have details we are then in a better position to assist customers.

If you receive an inquiry from a customer regarding a lost item, please direct them to the Centre Management office.

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Public Transport

Below for your information are details of buses and taxis serving the area:

BUS ROUTES

Westbus and Blue Mountains Buses service this area

For up to date timetable information, contact the transport information line:

Ph: 131 500

Web: www.131500.com.au

TAXIS

Premier Cabs 13 10 17

Wheelchair Loan

A manually operated wheelchair is available from Centre Management for customers to borrow. Customers can book ahead to ensure they secure the wheelchair for the time and date they require.

Please refer any queries to Centre Management for Thursday nights or weekends, please contact security.

Mail Boxes

Mail Boxes are located on the wall of Building 1 which faces Bunnings, beside the Centre Management Office. These are labeled with individual shop numbers. Australia Post mail and correspondence from Centre Management will be placed in these boxes. Should you require a replacement key, contact Centre Management who will arrange at your expense.

Goods Delivery and Loading Docks

Below are a few things to remember when loading or unloading (only relevant to those stores with loading docks or loading dock access):-

- When ordering goods, advise your delivery firm to deliver through the dockway most conveniently located to your store.
- Transportation of goods from the dockways to the shop is to be undertaken by the driver of the delivery vehicle or your staff. (Please ensure his/her delivery trolley has rubber wheels, as any damage incurred to the mall floor will be invoiced direct to your store).
- Under normal circumstances the maximum loading/unloading parking period is 30 minutes to avoid congestion. Therefore, if the drivers are going to be delayed within the centre, please make sure their vehicles are not left in the dock areas.
- The Centre Management staff will not accept or sign for goods on behalf of any store.
- No private vehicles are to be parked in any goods delivery area, or on the footpaths.
- Under no circumstances are any goods or equipment to be stored or left in any goods handling area or passageway.

Shop House Keeping

- The Store Manager is required to keep the premises, including areas adjacent to the premises, clean and free from rubbish and dirt, at all times.
- The Store Manager must not allow rubbish to be swept or hosed from the premises into the public areas.
- All rubbish must be stored in proper receptacles and arrangements made for its regular disposal via the waste system outlined elsewhere in this manual.
- Disposal of waste from shops is to be carried out by tenant staff. The centre's contract cleaners are not responsible for the removal of rubbish from shop areas.
- The centre has day cleaners whose responsibility it is to keep the centre's floor and common areas clear of waste and spillages. They cannot be everywhere at once, so if you notice a dropped ice cream or some other substance, which could be a hazard to the public, please phone the Centre Management office who will arrange for a cleaner to attend immediately.

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Shop Maintenance

Whilst the shopping centre employs maintenance staff to maintain in good order, condition and repair all exterior and interior parts of the building proper, they are not responsible for the maintenance of your store.

The Retailers'/Store Managers' obligations and responsibilities for store maintenance are to keep and maintain in good order, condition and repair (including replacement of parts and equipment if necessary) exterior and interior parts of:

- All Plumbing
- Fixtures and Fittings (Inclusive of leaking washers/taps)
- Floor Coverings
- Ceiling Tiles or Plaster Ceiling
- Plate Glass
- Door Locks
- Shop fronts
- Doors/Roller Grills
- Signs
- Electrical System
- Walls (Inclusive of globes and fuses)
- Windows
- Air Conditioners

Please Note:

- I. Under no circumstances is any form of contractual maintenance work to be performed inside any tenancy without prior knowledge and consent from the Centre Management office. All trades people must contact the Centre Management office and complete a Site Induction and provide all the appropriate Public Liability Insurance documentation prior to commencing work anywhere within the Supa Centa Penrith.
- II. Retailers must abide by any statutes, orders or regulations (present or future) relating to their premises, which may be given by any Government, Municipality or other authority having jurisdiction.
- III. Any damaged equipment, etc., must be immediately repaired, replaced or repainted.

These rules are in place to ensure a safe and comfortable environment for all staff and customers alike. Clutter and noise created by tradesmen during trading hours presents Public Liability concerns, is detrimental to other retailers but most of all is a deterrent to our customers.

Spruiking

- I. Spruiking, Public Address Systems, Loudhalls, etc., are strictly prohibited within the centre without prior approval from the Centre Management office. There is a time limit and requests must be received in writing at least 48 hours in advance on the appropriate request form available from Centre Management.

The time blocks available are:

10.00am - 12.00pm

12.00pm - 2.00pm

5.00pm - 7.00pm on Thursdays.

- II. Music within your store must be kept to such a level so as not to disturb the stores on either side of you.

Note: Preference is given to those requests received well in advance. You cannot simply commence spruiking because no other store in your vicinity is doing so. You must obtain permission first. Centre Management reserves the right to control volume levels.

Please send your completed form (from page 35 of this manual) to the Centre Management office or fax on (02) 4737 9600.

Restroom Areas

Public restroom locations including Disabled facilities

- In Building 1, up the corridor opposite Parrabey Carve & Grill
- Outside Building 1 between Shop 9 (Spectrum Furniture) and Shop 13 (The Outdoor Furniture Specialists)

Parents Room

- In Building 1, up the corridor between opposite Parrabey Carve & Grill

If you find any problems associated with the toilets or the standard of cleaning is unsatisfactory please notify Centre Management.

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Your Lease

Your occupancy of Supa Centa Penrith is governed by the Lease Document. It is a valuable document and should be retained in a safe place.

The Lease Document contains many clauses, rules and regulations.

To make for more harmonious relationships with your fellow tenants and the Management of the centre, we request that you understand it, honour the contractual obligations contained therein and ensure that your Store Manager is familiar with the clauses which effect the day to day operation of the centre and your store.

There are requirements in the lease for information to be supplied to the Centre Management office at regular intervals - these dates and deadlines must be adhered to. For Example:

- i. All rental payments are due and payable to Pipven Pty Ltd, on the 1st day of each month, for the same month.
- ii. If required by your Lease, the monthly gross sales figures for your store must be supplied in writing to Centre Management by the seventh (7th) day of the following month.
- iii. If required by your Lease, Audited Certificates of Annual Sales and Advertising Expenditure, certified by your external accountant must be supplied to Centre Management office by the 31st August each year.
- iv. The Lessee must provide evidence of all current insurance policies as required under the Lease to the Lessor.

Spruiking Request Form

Retailer: _____
Contact Name: _____
Contact Phone Number: _____
Date: _____

Spruiker Requirements

Date Commence: _____

Date Conclude: _____

Time Block

10.00am – 12.00pm ☐12.00pm - 2.00pm ☐5.00pm – 7.00pm ☐

-On Thursdays only

Please fax to Centre Management on (02) 4737 9600.
Please submit your request 48hours in advance.

Note: Preference is given to those request received well in advance. You can not simply commence spruiking because no other retailer in your vicinity is doing so. You must obtain permission first.





After Hours Trade Request Form

Date of Entry: _____ Time of Entry: _____

Date of Exit: _____ Date of Exit: _____

Retailer: _____

Names of Employees Entering: _____

Tradesman and Company Name
Entering (if applicable): _____

Contact Telephone Number: _____

Reason for Application: _____

Is stock to be removed from the centre: Yes ☐ No ☐

Please note additional charges will be incurred by you if security is required to remain at the entrance, for an extended period of time.

Please tick if this is necessary: ☐ Time required: _____

Signature: _____

This application must be submitted to Centre Management no later than 4.30pm either in person or via fax on (02) 4737 9600

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Retailer Information Update

Shop Details

Store Name: _____

Store phone: _____

Fax: _____

Email: _____

In store Manager: _____

Website: _____

Fire Warden: _____

Head Office Contacts – General

Name: _____

Phone: _____

Fax: _____

Email: _____

Address: _____

Suburb/Postcode: _____

City: _____

Marketing

Name: _____

Phone: _____

Email: _____



Rent/Accounts

Name: _____

Phone: _____

Email: _____

Sales Figures

Name: _____

Phone: _____

Email: _____

Emergency Contact – After Hours

Contact 1

Name: _____

Number: _____

Contact 2

Name: _____

Number: _____

Contact 3

Name: _____

Number: _____

Penrith City Council Land Information Report

252
Plan Date
23/10/2002

Land No.	Legal Description	Status	Land Area	Land Dimensions	Plan Date
785J4	Lot 10 DP 1046110	c	6.429 Ha		23/10/2002
Prop No.	Property Address	Prop Status	Owner/s Name and Address		
784348	13-23 Paltys Place JAMISONTOWN NSW 2750	C	Pipven Pty Limited C/- Centre Management Lot 2 Paltys Place PENRITH NSW 2750		

IND MEMOS

The land is affected by various easements and rights of carriageway. See copy of current and past deposit plans for details.

is Council's policy not to allow development within the easements.

4/08 See DP 1121022 for Plan of Right of Carriageway over Lot 10.mf

IND ATTRIBUTES

INSUSCD 1280802 1996 CENSUS COLLECTORS DISTRICT

PLAN CDW PENRITH DCP 2006

Penrith Development Control Plan 2006 applies to the land.

LAFTLEP MNQ DRAFT LEP 2008

a Penrith Local Environmental Plan 2008 applies to the subject land. (See www.penrithcity.nsw.gov.au for details.)

LAFTSEP DRA DRAFT STATE ENVIRONMENTAL PLANNING POLICIES

raft State Environmental Planning Policy (SEPP 66) - Integrated Landuse and Transport applies to the land.

raft State Environmental Planning Policy (Application of Development Standards) 2004 applies to the land.

raft State Environmental Planning Policy (Repeal of Concurrence and Referral Provisions) 2008 applies to the land.

LAFTZONE IN2 IN2 Light Industrial - DLEP 2008

Under the terms of draft Penrith Local Environmental Plan 2008 the subject land is proposed to be zoned:

ne IN2 Light Industrial

Objectives of zone

to provide a wide range of light industrial, warehouse and related land uses.

to encourage employment opportunities and to support the viability of centres.

to minimise any adverse effect of industry on other land uses.

to enable other land uses that provide facilities or services to meet the day to day needs of workers in the area.

to promote development that makes efficient use of industrial land.

to limit the impact of industrial development on adjacent residential areas, in terms of its built form, scale, acoustic and visual privacy and air quality.

Permitted without consent

ads

Permitted with consent

reusement centres; Car parks; Child care centres; Community facilities; Crematoria; Depots; Drainage; Earthworks; Educational

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establishments; Electricity generating works; Environmental facilities;
Environmental protection works; Flood mitigation works; Food and
drink premises; Function centres; Hotel or motel accommodation;
Industrial retail outlets; Landscape and garden supplies; Light
industries; Medical centres; Neighbourhood shops; Places of public
worship; Public reserves; Public utility undertakings; Recreation areas;
Recreation facilities (indoor); Service stations; Self-storage units;
Signage; Timber and buildings supplies; Vehicle repair stations;
Vehicle sales or hire premises; Veterinary hospitals; Warehouse or
distribution centres; Waste management facilities

4 Prohibited

Restaurants; Schools; Any other development not specified in item 2 or

3

EBAA EG BUILDING LINE REFER TO DCP 2006 SEC 4.1

* The land is subject to minimum building setback requirements. Penrith Development Control Plan 2006 Section 4.1 Industrial Land should be consulted to determine exact requirements for the subject land.

EC PA CONSENTS - SEC. 92 OF ENVIRONMENTAL PLANNING AND A

* Development consent/s pursuant to section 92 of the Environmental Planning and Assessment Act, 1979, has/have been granted over the subject property. A brief description of the proposed development/s, the development notice number/s and the date/s of consent/s are shown below. (See Note above regarding the currency of development consents.)

370/94; - WHOLESALE AND RETAIL WAREHOUSE; Dated: 12/12/1994

ECCO PB CONSENTS - SEC. 80 OF ENVIRONMENTAL PLANNING AND A

* Development consent/s pursuant to section 80 of the Environmental Planning and Assessment Act, 1979, has/have been granted over the subject property. A brief description of the proposed development/s, the development notice number/s and the date/s of consent/s are shown below.

In accordance with section 95(2) of the Environmental Planning and Assessment Act, 1979, the development notice/s referred to below will lapse two (2) years after the date/s referred to below - unless otherwise indicated. Section 95A of the Environmental Planning and Assessment Act, 1979, allows Council to approve a further one (1) year extension to development notice/s if Council is satisfied that good cause has been shown. (See Note above regarding the currency of development consents.)

DA02/2514 - SHOP FITOUT - SHOP 11A; Dated: 18/10/2002

DA02/2724 - FITOUT OF SHOP 7A; Dated: 23/10/2002

DA02/2600 - SHOP FITOUT - SHOP 26; Dated: 17/10/2002

DA02/2602 - SHOP FITOUT PLUS SIGNAGE; Dated: 15/10/2002

DA02/2654; - SHOP FITOUT - SHOP 2A; Dated: 14/10/2002

DA02/2952 - SHOP FITOUT - SHOP 12; Dated: 11/11/2002

DA02/2953 - SHOP FITOUT - SHOP16; Dated: 11/11/2002

DA02/2852 - SHOP FITOUT; Dated: 12/11/2002

DA03/0306 - SHOP FITOUT FOR COFFEE SHOP - SHOP NO K-1; Dated: 20/02/2003

DA04/1918 - BABY FURNITURE, ETC. SHOP AND LOADING BAY CORRIDOR; Dated: 05/10/2004

DA04/2041 - FURNITURE SHOP; Dated: 28/10/2004

DA04/2039 - EXTERNAL AND INTERNAL FOYER SIGNAGE; Dated: 28/10/2004

DA04/2040 - USE OF EXISTING BUILDING FOR FURNITURE SALES - Dated: 28/10/2004

DA04/1387; - ADVERTISING SIGN; Dated: 03/08/2002

DA04/1461; - ADVERTISING SIGNAGE; Dated: 12/07/2004

DA02/2091; - NEW USE OF SHOP; Dated: 05/09/2002

DA02/2216; - SHOP FITOUT; Dated: 10/09/2002

DA02/2098; - BEDROOM FURNITURE SHOP (SHOP 8); Dated: 04/09/2002

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02/2072; - SHOP FITOUT AND SIGNAGE; Dated: 04/09/2002
 12/2041; - RETAIL BULKY GOODS; Dated: 03/09/2002
 02/221; - SHOP FITOUT AND SIGNAGE; Dated: 17/09/2002
 11/1930; - OCCUPATION OF SHOP 7 AND ADVERTISING SIGN; Dated: 30/08/2002
 12/1659; - SHOP FITOUT; Dated: 15/08/2002
 12/2470; - SHOP FITOUT AND SIGNAGE - TIMBERLAND FURNITURE; Dated: 25/09/2002
 02/2395; - BULKY GOODS STORE - RETAILING CARPET & RUGS; Dated: 26/09/2002
 12/2358; - SHOP FITOUT; Dated: 18/09/2002
 12/2141; - SHOP FITOUT (SHOP 6A); Dated: 05/09/2002
 12/2259; - SHOP FITOUT AND SIGNAGE; Dated: 17/09/2002
 12/2147; - SHOP FITOUT (SHOP 9B); Dated: 10/09/2002
 12/2656; - SHOP FITOUT (SHOP 2); Dated: 14/10/2002
 12/2148; - SHOP FITOUT (SHOP 9A); Dated: 10/09/2002
 02/2170; - SHOP FITOUT (SHOP 13); Dated: 10/09/2002
 12/1972 - SHOP FITOUT; Dated: 20/08/2002
 01/3458; - ROAD AND DRAINAGE WORKS; Dated: 24/12/2001
 03/2841; - RETAIL SIGNAGE (SHOP 20); Dated: 07/11/2003
 13/1139; - EXTERNAL ADVERTISING SIGNAGE; Dated: 05/06/2003
 03/1139; - SIGNAGE; Dated: 19/05/2003
 03/1144; - BULKY GOODS RETAILER; Dated: 16/05/2003
 13/0921; - SHOP FITOUT; Dated: 30/04/2003
 14/1984 - ADVERTISING SIGN; Dated: 04/11/2004
 14/2436 - ART SUPPLIES AND ART GALLERY; Dated: 07/01/2005
 14/2244 - ADVERTISING SIGNAGE; Dated: 13/04/2005
 15/0745 - WHITEGOODS DISPLAY; Dated: 01/06/2005
 15/0842 - RETAIL SALE OF BEDS AND BEDDING (SHOP 6); Dated: 01/07/2005
 15/0843 - CONSTRUCTION OF WALLS, FITOUT OF RETAIL PREMISES Dated: 01/07/2005
 16/0429 - BULKY GOODS - SELLING FURNITURE (SHOP 5 CHANGE Dated: 04/05/2006

CO PC CONSENTS - SEC. 80 OF EP & A ACT DEFERRED COMMENCEMENT

A "deferred commencement" consent under section 80 of the Environmental Planning and Assessment Act, 1979 has been granted over the subject property. A brief description of the proposed development, the consent notice number and the date of the "deferred commencement" consent/s are shown below. (See Note regarding currency of development consents.)

01/0231; - BULKY GOODS RETAIL CENTRE; Dated: 02/07/2001

ZA JI FILL-CCL. RECORDS INDICATE LAND HAS BEEN FILLED

Council's records indicate that the land has been filled and construction thereon might need to be carried out to meet special requirements.

ZA OG RELEASE/STUDY AREAS - RIVERLINK

Council endorsed the Riverlink Precinct Plan and accompanying urban design principles on 5 May 2008. The Precinct Plan, and the accompanying urban design elements and principles provide a vision for future growth and development of land in the Riverlink Precinct, and reinforce its proximity to Penrith City Centre. Further detailed planning work will be undertaken for the precinct as part of Stage 2 of the Local Plan work. Further information regarding the status of planning for this precinct is available from Council's Local Planning Department, by email localplanteam@penrithcity.nsw.gov.au, or Council's website at <http://www.penrithcity.nsw.gov.au>

IN TW PLAN INST LEP 1996 (INDUSTRIAL LAND)

with Local Environmental Plan 1996 (Industrial Land), gazetted 28 February 1997, as amended, applies to the land.

IO TG PLAN INST - SREP NO 9 AS AMENDED

Shenley Regional Environmental Plan No.9 - Extractive Industry (No.2), gazetted 15 September 1995, as

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amended, applies to the local government area of Penrith.

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EPIO TN PLAN INST - SREP NO 20

Sydney Regional Environmental Plan No. 20 - Hawkesbury-Nepean River (No. 2 - 1997), gazetted 7 November 1997, applies to the local government area of Penrith (except land to which Sydney Regional Environmental Plan No. 11 - Penrith Lakes Scheme applies).

EPLO RD CLAUSE 23A (LEP 1996 - IND LAND)

The land is subject to clause 23A of Penrith Local Environmental Plan 1996 (Industrial Land). See attached copy.
FLOODING FA FLOOD RELATED DEVELOPMENT CONTROLS

(1) Development on the land or part of the land for the purposes of dwelling houses, dual occupancies, multi dwelling housing or residential flat buildings (not including development for the purposes of group homes or seniors housing) (if such uses are permissible on the land) is subject to flood related development controls.

(2) Development on the land or part of the land for industrial or commercial purposes (if such uses are permissible on the land) is subject to flood related development controls.

Development on the land or part of the land for purposes other than industrial or commercial, or for purposes other than those referred to in (1) above, will be considered on a merits based approach and flood related development controls may apply.

Note: Penrith Development Control Plan 2006 Section 2.10 Flood Liable Land applies to this land. Council's Environmental Planning Directorate may be able to provide further advice on the effect of this section of the Development Control Plan and the extent of any flood liability.

On application and payment of the prescribed fee (\$410) Council will issue a report on the subject land detailing relevant ground levels on the property, existing floor levels of any buildings erected on the land, together with details of the flood planning level (ie. the 1% Annual Exceedance Probability flood level plus 0.5 metre) and floodway if the latter is available.

MINAREA NOM NO MIN. LAND AREA PROVISIONS FOR DWELL. HOUSE

The land is not affected by minimum land area provisions for the erection of a dwelling-house (if a dwelling-house is permissible on the land).

Note: If a dwelling-house is permissible on the land there may be certain performance requirements with regard to land dimensions affecting construction. In this regard Council has not considered the physical configuration or suitability of this particular land for the erection of a dwelling-house.

PRECINCT 134 PRECINCT 134

SEC PP SEC 94 CONTRIB PLAN - LIBRARY FACILITIES AMEND 1

The Library Facilities (Amendment No.1) in the City of Penrith Development Contributions Plan applies to the land.

SEC94 PQ SEC 94 CONTRIB PLAN - CULTURAL FACILITIES

The Cultural Facilities Development Contributions Plan applies to the land.

SEPPS SEA STATE ENVIRONMENTAL PLANNING POLICIES - GENERAL

The names of each State environmental planning policy applying to the land are:

State Environmental Planning Policy No. 1 - Development Standards.

State Environmental Planning Policy No. 4 - Development Without Consent and Miscellaneous Exempt and Complying Development. (Note: This policy may not apply to land reserved for certain public purposes. See clause 4 of the policy).

State Environmental Planning Policy No. 6 - Number of Storeys in a Building.

State Environmental Planning Policy No.10 - Retention of Low-Cost Rental Accommodation.

State Environmental Planning Policy No. 19 - Bushland in Urban Areas. (Note: This policy does not apply to certain land referred to in the National Parks and Wildlife Act 1974 and the Forestry Act 1916).

State Environmental Planning Policy No. 21 - Caravan Parks.

State Environmental Planning Policy No. 22 - Shops and Commercial Premises.

State Environmental Planning Policy No. 30 - Intensive Agriculture.

State Environmental Planning Policy No. 32 - Urban Consolidation (Redevelopment of Urban Land). (Note: This policy does not apply to land identified as coastal protection, environmental protection, escarpment, floodway, natural hazard, non-urban, rural, rural residential, water catchment - wetland.)

State Environmental Planning Policy No. 33 - Hazardous and Offensive Development.

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State Environmental Planning Policy No. 48 - Major Putrescible Landfill Sites.

State Environmental Planning Policy No. 50 - Canal Estate Development. (Note: This policy does not apply to the land to which Penrith Local Environmental Plan 1998 (Lakes Environs) and Sydney Regional Environmental Plan No. 11 - Penrith Lakes Scheme apply.)

State Environmental Planning Policy No. 55 - Remediation of Land.

State Environmental Planning Policy No. 64 - Advertising and Signage.

State Environmental Planning Policy No. 65 - Design Quality of Residential Flat Development.

State Environmental Planning Policy No. 70 - Affordable Housing (Revised Schemes).

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 (Note: This policy applies to land within New South Wales that is land zoned primarily for urban purposes or land that adjoins land zoned primarily for urban purposes, but only as detailed in clause 4 of the policy.)

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.

State Environmental Planning Policy (Major Projects) 2005.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.

State Environmental Planning Policy (Temporary Structures and Places of Public Entertainment) 2007.

State Environmental Planning Policy (Infrastructure) 2007.

PLANZONE OD ZONE NO 4(B) SPEC.IND.ZONE (LEP 1996 IND.LAND)

Under the terms of Penrith Local Environmental Plan 1996 (Industrial Land) the land is zoned as Zone No. 4(b) Special Industry Zone.

Objectives of the zone:

- (i) to encourage a diversity of industrial and other employment generating activities; and
- (ii) to promote development which observes responsible, and environmentally sound, management practices; and
- (iii) to promote development which makes efficient use of industrial land; and
- (iv) to permit development which serves the daily convenience needs of persons working within industrial areas; and
- (v) to permit development for the purposes of recreational facilities, child care centres or community facilities to serve the needs of the workforce of the industrial areas and adjacent residential communities; and
- (vi) to promote development of land with frontage to the M4 Motorway and Mulgoa Road which, by its architectural and landscape design, will enhance their gateway entry roles to the City of Penrith; and
- (vii) to prohibit the development of land for any purpose if the development will:
 - (A) have direct vehicular access between that land and the Great Western Highway or Mulgoa Road, and
 - (B) significantly affect the function, efficiency and safety of the Great Western Highway or Mulgoa Road.
- (viii) to prohibit certain industries which are likely to have an adverse effect on the use and enjoyment of adjoining localities, and
- (ix) to permit the retailing of bulky goods from shops having a gross floor area of not more than 1,000 square metres.

(i) Without development consent

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(ii) Only with development consent

shops trading principally in bulky goods which shops:

- (a) have a gross floor area of not more than 1,000 square metres, and
 - (b) do not have frontage to a road referred to in clause 20 (see below)
- and any land use other than those included in item (b)(iii)

(iii) Prohibited

Advertisements of a type, form or size listed in Schedule 2 (see below) visible outside the site on or from which they are displayed or controlled; amusement parks; boarding houses; camp or caravan sites; dwellings (other than

those used in conjunction with another land use that is not prohibited in this zone and situated on the land on which the other land use is conducted); extractive industries; general stores; generating works; industries listed in Schedule 3 (see below); materials recycling facilities; motor vehicle and machinery wrecking facilities; offensive or hazardous industries; offensive or hazardous storage establishments; office premises (other than those ancillary to, and used in conjunction with, another land use that is not prohibited in this zone); restaurants; shops (other than convenience stores, corner shops, fast food take-away restaurants, take-away food shops, shop trading principally in bulky goods included in paragraph (b)(ii) and shops trading principally in motor vehicle parts and accessories, including marine vessel parts and accessories); vehicle body repair workshops; waste disposal.

Schedule 2 - Prohibited Advertisements

advertisements in the form of a roof sign
advertisements in the form of a sky sign controlled from land to which this plan applies
advertisements in the form of a flashing sign
advertisements in the form of a moving sign on a site of land to which this plan applies
signs made of canvas, calico or the like (other than a temporary sign)
signs that are displayed on an awning blind or external window blind
hoardings
billboards
billboards
signs in the nature of posters attached directly onto walls or roof surfaces
signs that exceed 7 metres in height above natural ground level.

Schedule 3 - Prohibited Industries

abattoir
cement or cement products manufacture
chemical factories or works
crushing, grinding or milling works
electricity generating stations
extractive industries
gas holders
liquid, chemical, oil or petroleum waste works
liquid fuel depots
metallurgical works in which more than 100 tonnes per annum of ferrous or non-ferrous metals or their ores are processed
mines
oil refineries
paper or pulp works
petroleum product storage and processing works
pre-mix bitumen works
rubber or plastic works
sawmills
scrap recovery or drum reconditioning works

loads Referred to in Clause 20

Lastlereagh Road, the Great Western Highway, Mulgoa Road and Parker Street.

WARD CODE S SOUTH WARD

APPLICATIONS ASSOCIATED TO RELATED PROPERTY

am_id	Description	Decision	Determ Date	
CAP08/0190	Final Occupation Certificate	Approved		X
CP08/0217	Bulky Goods Alterations and Use by "Spotlight" chain		16/05/2008	Y
CAP08/0191	Final Occupation Certificate	Approved	1233	Z

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				258	B
AP08/0216	Final Occupation Certificate	Approved			
08/0033	Fitout and use for sewing machine tenancy (No 20)	Approved	24/07/2008		
08/0034	Fitout and use for "Accent Blinds" (No 255)	Approved	24/07/2008		C
08/0336	Fitout and use for sewing machine tenancy (No 20)		19/08/2008		
08/0337	Fitout and use for "Accent Blinds" (No 255)		19/08/2008		D
AP08/0341	Final Occupation Certificate	Approved			
08/0107	Playland & Café	Minutes	11/11/2008		E
AP08/0391	Occupation Certificate	Approved			
08/1255	Internal Fitout & Use as Playcentre and Café	ClockStopd			F
P07/0127	Interior Fitout of Retail Store	Approved	23/03/2007		
07/0518	Commercial Premises Addition	Approved	06/07/2007		G
AP07/0172	Final Occupation Certificate	Approved			
07/0883	Bulky Goods Alterations and use by "Anaconda" chain	Approved	24/12/2007		H
07/0884	Bulky Goods Alterations and Use by "Spotlight" chain	Approved	24/12/2007		I
07/1330	Construction of Sprinkler/Fire Protection Tank	Approved	21/12/2007		J
07/1388	Partial Demolition of Bulky Goods Development	Approved	07/11/2007		K
	Demolition of existing turret and construction of a new tower element	Approved	16/11/2007		L
P07/0432	Partial Demolition of Bulky Goods Development		03/12/2007		
P07/0446	Demolition of existing turret and construction of new tower element	Approved	12/12/2007		M
P08/0006	Commercial Premises Addition	Approved	17/12/2007		N
P08/0038	Commercial Premises Addition "Spotlight"	Approved	22/01/2008		
P08/0040	Commercial Premises Addition "Anaconda" chain	Approved	22/01/2008		O
P08/0083	Construction of Sprinkler/Fire Protection Tank	Approved	30/01/2008		
P08/0174	Amended Construction Certificate - Bulky Goods Alterations and Use by "Spotlight" chain		16/05/2008		P
P08/0175	Amended Construction Certificate - Bulky Goods Alterations and use by "Anaconda" chain		16/05/2008		Q
08/0033	Business identification signs for "Anaconda" tenancy	Approved	25/06/2008		R
08/0550	Four business identification signs for "Spotlight"	Approved	25/06/2008		S
08/0551	Business Identification Signs for "SupaCenta"	Approved	26/06/2008		
AP08/0184	Interim Occupation Certificate	Approved			T
AP08/0185	Interim Occupation Certificate	Approved			
AP08/0186	Interim Occupation Certificate	Approved			U
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Penrith City Council Land Information Report

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Land No.	Legal Description	Status	Land Area	Land Dimensions	Plan Date
78535	Lot 11 DP 1046110	c	5601 Sqm		23/10/2002

Prop No.	Property Address	Prop Status	Owner/s Name and Address
784346	13-23 Pattys Place JAMISONTOWN NSW 2750	C	Pipven Pty Limited C/- Centre Management Lot 2 Pattys Place PENRITH NSW 2750

LAND MEMOS

Interim Development Order No.93 - Penrith, gazetted 8 August 1980, as amended by Penrith Local Environmental Plan No.231, gazetted 6 May 1994, and Penrith Local Environmental Plan No.250, gazetted 26 February 1999, applies to the land.

* The land is subject to a restriction as to user. See Section 88B Instrument for details.
The restriction relates to the lot only to be used in conjunction with development on lot 10.

LAND ATTRIBUTES

CENSUSCD 1280802 1996 CENSUS COLLECTORS DISTRICT

DCPLAN CDW PENRITH DCP 2006

Per Development Control Plan 2006 applies to the land.

DRAFTLEP MNQ DRAFT LEP 2008

Draft Penrith Local Environmental Plan 2008 applies to the subject land. (See www.penrithcity.nsw.gov.au for details.)

DRAFTSEP DRA DRAFT STATE ENVIRONMENTAL PLANNING POLICIES

Draft State Environmental Planning Policy (SEPP 66) - Integrated Landuse and Transport applies to the land.

Draft State Environmental Planning Policy (Application of Development Standards) 2004 applies to the land.

Draft State Environmental Planning Policy (Repeal of Concurrence and Referral Provisions) 2008 applies to the land.

DRAFTZONE RU4 RU4 Rural Small Holdings - DLEP 2008

Under the terms of draft Penrith Local Environmental Plan 2008 the subject land is proposed to be zoned:

Zone RU4 Rural Small Holdings

Objectives of zone

To enable sustainable primary industry and other compatible land uses.

To maintain the rural and scenic character of the land.

To ensure that development does not unreasonably increase the demand for public services or public facilities.

To minimise conflict between land uses within the zone and land uses within adjoining zones.

To ensure land uses are of a scale and nature that is compatible with the environmental capabilities of the land.

To preserve and improve natural resources through appropriate and management practices.

To protect views and vistas from main roads and other vantage points.

To ensure land uses do not adversely affect the amenity of existing residents and the locality.

Permitted without consent

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extensive agriculture; Home occupations

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Permitted with consent

Agricultural produce industries; Agriculture; Building identification signs; Business identification signs; Cellar door premises; Cemeteries, community facilities; Crematoria; Drainage; Dual occupancies; dwelling houses; Earthworks; Electricity generating works; Environmental facilities; Environmental protection works; Farm buildings; Flood mitigation works; Group homes; Home-based child care; Home businesses; Home industries; Information and education facilities; Moveable dwellings; Places of public worship; Public administration buildings; Public utility undertakings; Recreation areas; recreation facilities (outdoor); Roads; Roadside stalls; Rural supplies; schools; Secondary dwellings; Sewage treatment plants; Tourist and visitor accommodation; Veterinary hospitals

Prohibited

Bedlots; Hotel or motel accommodation; Natural water-based recreation; Restricted dairies; Serviced apartments; Turf farming; Any other development not specified in item 2 or 3

11AA AY BUILDING LINE REFER TO PENRITH D.C.P 2006

The land is subject to minimum building setback requirements. Penrith Development Control Plan 2006 should be consulted to determine exact requirements for the subject land.

11ZA AY MISC - AGRICULTURAL ACTIVITIES WITHIN RURAL AREAS

Agricultural Activities Within Rural Areas

If this property is located in a rural area and there may be certain agricultural activities occurring that some people may find offensive (for example noise, dust and odours). This should be considered if you purchase the subject property or build a dwelling thereon.

If you do purchase the subject property or build a dwelling, the potential impact that your activities (for example noise, inadequate fencing, drainage, litter and poor weed control) might have on the agricultural activities in the area should also be considered.

11ZA OG RELEASE/STUDY AREAS - RIVERLINK

On 5 May 2008, Council endorsed the Riverlink Precinct Plan and accompanying urban design principles on 5 May 2008. The Precinct Plan, and the accompanying urban design elements and principles provide a vision for future growth and development of land in the Riverlink Precinct, and reinforce its proximity to Penrith City Centre. Further detailed planning work will be undertaken for the precinct as part of Stage 2 of the Local Plan work. Further information regarding the status of planning for this precinct is available from Council's Local Planning Department, by email localplanteam@penrithcity.nsw.gov.au, or Council's website at <http://www.penrithcity.nsw.gov.au>

10 TG PLAN INST - SREP NO 9 AS AMENDED

Sydney Regional Environmental Plan No.9 - Extractive Industry (No.2), gazetted 15 September 1995, as amended, applies to the local government area of Penrith.

10 TN PLAN INST - SREP NO 20

Sydney Regional Environmental Plan No. 20 - Hawkesbury-Nepean River (No. 2 - 1997), gazetted 7 November 1997, applies to the local government area of Penrith (except land to which Sydney Regional Environmental Plan No. 11 - Penrith Lakes Scheme applies).

1000000000 FA FLOOD RELATED DEVELOPMENT CONTROLS

Development on the land or part of the land for the purposes of dwelling houses, dual occupancies, multi-unit dwelling housing or residential flat buildings (not including development for the purposes of group homes or seniors housing) (if such uses are permissible on the land) is subject to flood related development controls.

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(2) Development on the land or part of the land for industrial or commercial purposes (if such uses are permissible on the land) is subject to flood related development controls.

Development on the land or part of the land for purposes other than industrial or commercial, or for purposes other than those referred to in (1) above, will be considered on a merits based approach and flood related development controls may apply.

Note: Penrith Development Control Plan 2006 Section 2.10 Flood Liable Land applies to this land. Council's Environmental Planning Directorate may be able to provide further advice on the effect of this section of the Development Control Plan and the extent of any flood liability.

On application and payment of the prescribed fee (\$410) Council will issue a report on the subject land detailing relevant ground levels on the property, existing floor levels of any buildings erected on the land, together with details of the flood planning level (ie. the 1% Annual Exceedance Probability flood level plus 0.5 metre) and floodway if the latter is available.

MINAREA YBS 40 HECTARE MIN. LAND AREA FOR DWELLING HOUSE

Provisions fixing the minimum area upon which a dwelling-house may be erected at 40 hectares apply to the land. Council may also consent to the erection of a dwelling-house on an allotment that was in existence as a separate allotment, lot or portion of land as at 8 August, 1980.

Note: There are also certain performance requirements with regard to land dimensions affecting the construction of a dwelling-house on the land. In this regard Council has not considered the physical configuration or suitability of a particular land for the erection of a dwelling-house.

PRECINCT 996 PRECINCT 996

SE94 PP SEC 94 CONTRIB PLAN - LIBRARY FACILITIES AMEND 1

The Library Facilities (Amendment No.1) in the City of Penrith Development Contributions Plan applies to the land.

SE94 PQ SEC 94 CONTRIB PLAN - CULTURAL FACILITIES

The Cultural Facilities Development Contributions Plan applies to the land.

SE94 PR SEC 94 CONTRIB PLAN - LOCAL OPEN SPACE 2007

The Penrith City Local Open Space Development Contributions Plan 2007 applies to the land if residential development is permissible on the land.

SE94 PT SEC 94 CONTRIB PLAN - DISTRICT OPEN SPACE FACILS

The Penrith City District Open Space Facilities Development Contributions Plan applies anywhere residential development is permitted within the City of Penrith, with the exclusion of industrial lands and the Penrith Lakes development site.

SE SEA STATE ENVIRONMENTAL PLANNING POLICIES - GENERAL

The names of each State environmental planning policy applying to the land are:

State Environmental Planning Policy No. 1 - Development Standards.

State Environmental Planning Policy No. 4 - Development Without Consent and Miscellaneous Exempt and Complying Development. (Note: This policy may not apply to land reserved for certain public purposes. See clause 4 of the policy).

State Environmental Planning Policy No. 6 - Number of Storeys in a Building.

State Environmental Planning Policy No.10 - Retention of Low-Cost Rental Accommodation.

State Environmental Planning Policy No. 19 - Bushland in Urban Areas. (Note: This policy does not apply to certain land referred to in the National Parks and Wildlife Act 1974 and the Forestry Act 1916).

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State Environmental Planning Policy No. 48 - Major Putrescible Landfill Sites.

State Environmental Planning Policy No. 50 - Canal Estate Development. (Note: This policy does not apply to the land to which Penrith Local Environmental Plan 1998 (Lakes Environs) and Sydney Regional Environmental Plan No. 11 - Penrith Lakes Scheme apply.)

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State Environmental Planning Policy No.64 - Advertising and Signage.

State Environmental Planning Policy No.65 - Design Quality of Residential Flat Development.

State Environmental Planning Policy No. 70 - Affordable Housing (Revised Schemes).

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 (Note: This policy applies to land within New South Wales that is land zoned primarily for urban purposes or land that adjoins land zoned primarily for urban purposes, but only as detailed in clause 4 of the policy)

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.

State Environmental Planning Policy (Major Projects) 2005.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.

State Environmental Planning Policy (Temporary Structures and Places of Public Entertainment) 2007

State Environmental Planning Policy (Infrastructure) 2007.

PLNZONE AH RURAL 1(A1) (IDO 93)

Under the terms of Interim Development Order No. 93 - Penrith the land is zoned as Rural 'A1'.

IARDCODE S SOUTH WARD

APPLICATIONS ASSOCIATED TO RELATED PROPERTY

am_id	Description	Decision	Determ Date
AP08/0190	Final Occupation Certificate	Approved	
JP08/0217	Bulky Goods Alterations and Use by "Spotlight" chain		16/05/2008
AP08/0191	Final Occupation Certificate	Approved	
AP08/0216	Final Occupation Certificate	Approved	
08/0733	Fitout and use for sewing machine tenancy (No 20)	Approved	24/07/2008
08/0734	Fitout and use for "Accent Blinds" (No 255)	Approved	24/07/2008
JP08/0336	Fitout and use for sewing machine tenancy (No 20)		19/08/2008
JP08/0337	Fitout and use for "Accent Blinds" (No 255)		19/08/2008
AP08/0341	Final Occupation Certificate	Approved	
08/0107	Playland & Café	Minutes	11/11/2008
AP08/0391	Occupation Certificate	Approved	
08/1255	Internal Fitout & Use as Playcentre and Café	ClockStopd	
P07/0127	Interior Fitout of Retail Store	Approved	23/03/2007
07/0518	Commercial Premises Addition	Approved	06/07/2007
AP07/0172	Final Occupation Certificate	Approved	
07/0883	Bulky Goods Alterations and use by "Anaconda" chain	Approved	24/12/2007
07/0884	Bulky Goods Alterations and Use by "Spotlight" chain	Approved	24/12/2007
07/1330	Construction of Sprinkler/Fire Protection Tank	Approved	21/12/2007
07/1331	Partial Demolition of Bulky Goods Development	Approved	07/11/2007
07/1388	Demolition of existing turret and construction of a new tower element	Approved	16/11/2007
P07/0432	Partial Demolition of Bulky Goods Development		03/12/2007
P07/0446	Demolition of existing turrett and construction of new tower element	Approved	12/12/2007
P08/0006	Commercial Premises Addition	Approved	17/12/2007
P08/0038	Commercial Premises Addition "Spotlight"	Approved	22/01/2008
P08/0040	Commercial Premises Addition "Anaconda" chain	Approved	22/01/2008
P08/0083	Construction of Sprinkler/Fire Protection Tank	Approved	30/01/2008
P08/0174	Amended Construction Certificate - Bulky Goods Alterations and Use by "Spotlight" chain		16/05/2008
P08/0175	Amended Construction Certificate - Bulky Goods Alterations and use by "Anaconda" chain		16/05/2008
08/0533	Business identification signs for "Anaconda" tenancy	Approved	25/06/2008
08/0550	Four business identification signs for "Spotlight"	Approved	25/06/2008
08/0551	Business Identification Signs for "SupaCenta"	Approved	26/06/2008

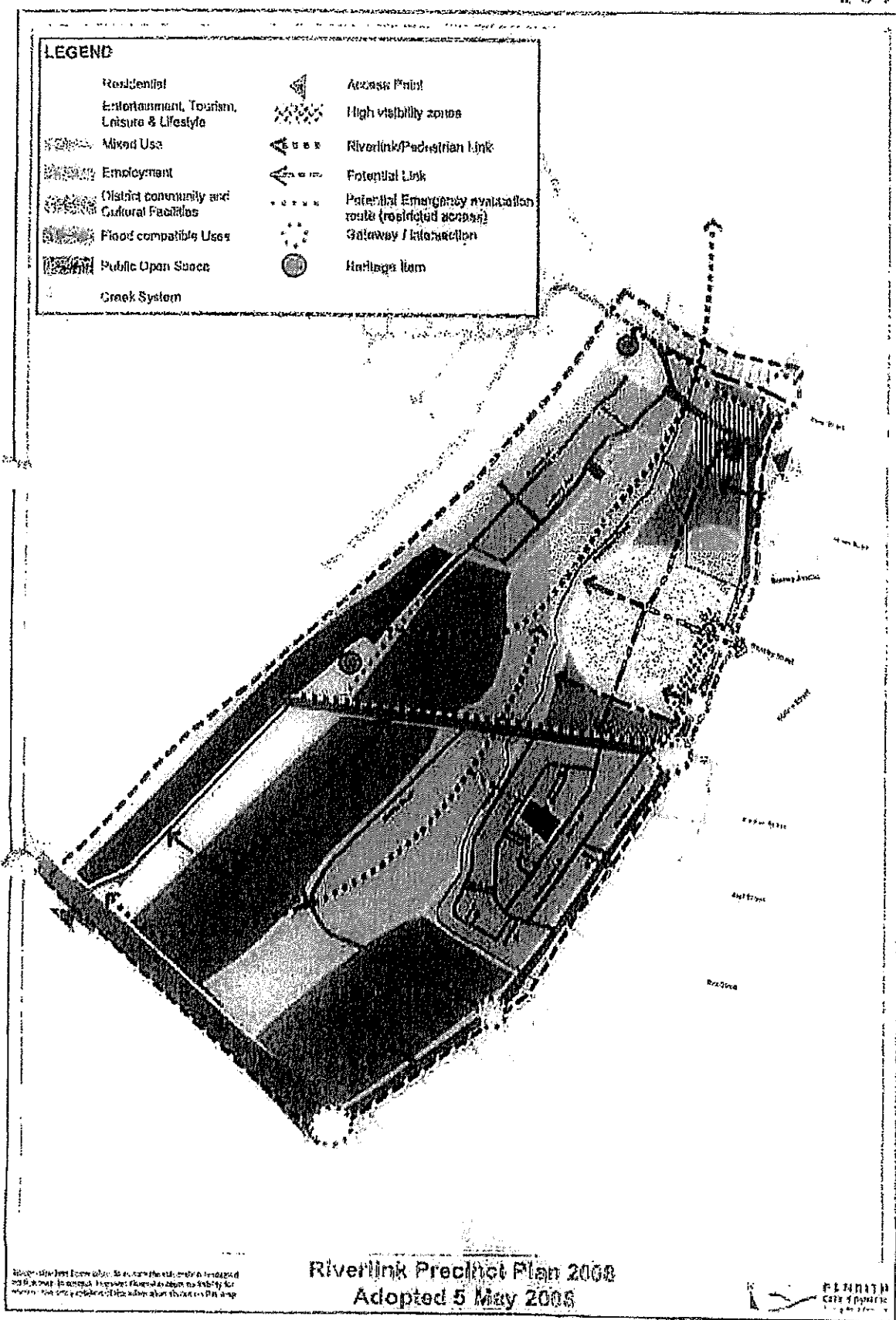
PCAP08/0184 Interim Occupation Certificate
PCAP08/0185 Interim Occupation Certificate
PCAP08/0186 Interim Occupation Certificate

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