

Plan of Management (Pom)

Proposed Brethren Meeting Room
Forestwood Drive, Glenmore Park

Kingswood Gospel Trust – Plymouth Brethren
Christian Church

DRAFT 1

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- 1. Introduction**

This Plan of Management (PoM) relates to the operation of the Place of Public Workshop at Lot 212, Mulgoa Sanctuary (Forestwood Drive, Glenmore Park) by the members of the Plymouth Brethren Christian Church.

This operational PoM sets out the proposed activities and management of the facilities for a safe and effective management of the site.

2. About the Plymouth Brethren Christian Church

We were established in the early nineteenth century in Plymouth, southern England. We now have a community of over 50,000 members across Australia, New Zealand, Europe, the Americas and UK. In Australia alone, our history spans more than 100 years, and we have more than 15,000 members.

We refer to ourselves as the “Brethren” because we are a close tight-knit community of families held together by our shared Christian belief founded on the Holy Bible. That said, just like everyone else, we live alongside people of our faith, other faiths and no faith. We gather daily in Gospel Halls to pray together and read from the Holy Bible. We also congregate every Sunday in our Gospel Halls to celebrate the Lord’s Supper and to preach the Gospel.

The men and women of the PBCC have shared values of community participation, ownership and decision-making. We actively practice Christianity through service to our family, our Church, and to our local and global communities. Our mutual Christian fellowship is an integral part of our way of life. *Together, we are Brethren.*

3. Reason for needing the development

Our main gathering happens at the Kingswood Road, Orchard Hills site which is a larger meeting room that can park and seat all the locals in the area comfortably and regularly. This application relates to a smaller meeting room mainly for Prayer and the Lords Supper. We refer to these as subdivision rooms as they relate to a direct local area and are generally only ever attended by direct locals which is worked out by proximity. Currently we only have one meeting room in the Glenmore Park area and with an increase of members purchasing homes in the area we now need an additional meeting room.

4. Activities to take place

This section refers to the Activities that take place at the Meeting Room of the local members of the Plymouth Brethren Christian Church. This is no different to the activities that currently take place on the other nine (9) “subdivision” meeting rooms across the Penrith Council area.

These subdivision meeting rooms are predominately used for Prayer Meetings and the Lords Supper.

On a roster we occasionally use the room for Conversational Meetings and Gospel Preaching, these two gatherings as set out in the table rotate between each of the halls we have so don’t happen often or for long periods of time

The schedule of these gatherings are outlined in more detail as following:

Day	Time	Duration	Activity	Regularity	Expected Attendees
Monday	6.30pm	30mins	Prayer	Weekly	40 max
Sunday	6.00am	60mins	Lords Supper	Weekly	40 max
Friday	7.00pm	60mins	Conversational Scripture Reading*	Approx 5 times per year	90 max
Sunday	3.00pm	60mins	Gospel Preachings*	Approx 5 times per year	50 max

5. How do we control attendee numbers?

Generally, all members participate in some way at each gathering, for example at the Prayer Meeting and the Lords Supper we sit in a circle of two rows with Brothers one row and sisters in another. At both occasions generally all attendees present would participate by either praying/ worshipping or giving out a hymn which we all sing.

We make provision for 100% attendance however naturally there is often members travelling, unwell or caring for others that are unwell which reduces the numbers at times. Obviously again for the young members there is a keen interest however at times these don't always attend for various reasons.

6. How are the numbers worked out?

We have 396 members in the Penrith area and currently they go to 9 x other meeting room across the Penrith area. This extra meeting room is to cater for growth over the coming years and a number of our members have moved into the area of proximity to this selected site. The average attendee numbers are 44 per congregation however, with an additional hall this will change to an average of 39.6 per congregation when we start using this planned 10th location.

With 396 members in 106 households it makes our average numbers per car at 3.7. Based on 39.6 per gathering the car numbers would be 10.7 however 5 households live within walking distance as they are all building in Mulgoa Sanctuary Stage 1 which will mean there will often only be 5 or 6 cars generally except maybe with bad weather.

7. Functions and other activities

No functions, parties, festive celebrations, loud music or social gatherings are ever carried out at these subdivision halls.

8. Noise Control

With small gathering sizes we like to think we have respect for those that neighbour the property and with families from the direct surrounding neighbourhood it is in their interest to maintain relationships within the neighbourhood by being considerate of any noise produced. No amplification of singing, instruments or background music is ever used.

Noise Management Measures

- All that enter and exit the Site are to do so in a silent or quiet fashion.

- The building and surrounding landscaping is designed to minimise noise.
- Any windows in the building are for aesthetic purposes only and are not required to be operable at anytime.
- Congregating of attendees prior or following a session is generally minimal and is not typically encouraged other than a brief meet and greet.
- Refuse collection will be the standard council service, no additional deliveries of any kind are expected to be made to the site.

9. Traffic Management Procedures

For the weekly Prayer Meetings and the Lords Supper some walk and we generally come as a family so the marked car parking suffices. With the lot we are working with we have maximised parking whilst still providing for disabled needs. The carpark and entry configuration provides for vehicle and foot traffic. The car park will be constructed to comply with AS2890.1-2004.

The particular site was selected because of access (safe entry and exit). Being on a quiet corner at the end of a street with minimal through traffic our gatherings will never interfere with neighbours private lives or properties or other community events in the area.

10. Complaints handling

There is always a representative at each of the gatherings that a concerned neighbour could approach confidently without feeling pressured. Additionally we generally provide all adjoining neighbours with a mobile number that they can call if they have any concerns or questions. As members of the community we like to fit in and although any form of concern across all nine (9) current sites is minimal we like to think we can address the concern quickly without need of further mediation.

11. Food Handling

Absolutely no food preparation happens onsite. We provide a drinking fountain to be used as required which is maintained as per manufacturers recommendations.

12. Security Management

There is a unlock and lock-up procedure put in place of which that person is responsible to both open and secure the property when finished. We install an alarm system on the building and position lighting on sensors to provide a suitable secure area. For this development there will be a church member resident adjoining the property who would also exercise oversight over the property and would generally be present at every gathering that was had there.

13. Cleaning and Property Maintenance

Regular cleaning of the site and maintenance is mandatory and because all local members generally live in proximity this is typically always taken care of more than sufficiently. We want to be proud of where we gather.

Local members generally keep the interior of the meeting room clean. With the minimal usage, no onsite food preparation, small congregation size and short duration of the gatherings this is generally a quick spot clean/ vacuum weekly and a proper clean once a month.

External maintenance on most of our meeting halls is done by an external contractor at least fortnightly to keep them maintained to the standard we expect of our own homes.

Additional cleaning and property maintenance outside of the above outlined happens as required.

14. Waste Management

No additional waste management outside of a standard weekly council service is ever required. Waste would include a small quantity of hand towel from the toilets which have minimal usage due to small congregation size short duration of the gatherings. No food preparation happens so no waste is created from that.